

MINUTES
Governing Board Reading Edge Academy, Inc.
 September 19, 2019 at Reading Edge Academy

Governing Board Members Roll Call:

Staff Members Roll Call:

Arlene Lowery	Chair	P	Peggy Comardo	Principal	P
Mike Caldwell	V Chair	P	Don Comardo	Facilities	P
Lee Anne Carter	Secretary	EX	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer	P	Maryann Roberts	AP SULA	EX
Sandy Kent	Member	P			
Vickie Foster					

Pledge of Allegiance - and call to order by Arlene Lowery, Chair at 6:00 pm.

Introduction of Members –

Lee Anne Carter and Maryann Roberts were excused

Annual Audit: Presented by Tom Reilly of Holland and Reilly CPA

Mr. Reilly presented a bound book for each school: Samsula and Reading Edge Academy.

Mr. Reilly commended Kim Bonfield, Finance Manager for her record keeping and ability to produce information requested during the audit. He submitted an “unmodified opinion”, and stated ‘non-profits’ are treated like government. He specified page 13 and page 19 which stated recommendations. He also discussed the balloon note on Reading Edge Academy had been extended through 2025 at the same interest rate due to our excellent payment history. Reading Edge Academy had excess revenue of \$42,000 due to FEFP count was down. Samsula Academy had an excess of \$143,000 due to FEFP count was increased. Both schools applied and received federal funding from “Restart Grant Funding, Security Grant which paid for cameras at both schools. There was no fraud in either school.

Maryann Stanley made motion to accept the audit, Arlene Lowery seconded the motion. Arlene Lowery, Mike Caldwell, Marianne Stanley, Sandy Kent, and Vickie Foster voted to accept the audit.

Financial Report: Presented by Marianne Stanley

Budget was included in the discussion. Financial Report motion to accept was made by Arlene Lowery and seconded by Mike Caldwell. Arlene Lowery, Mike Caldwell, Marianne Stanley, Sandy Kent and Vickie Foster voted to accept the Financial Report.

Budget Report: Presented by Marianne Stanley

Motion to accept the budget for Reading Edge Academy was presented by Vickie Foster and seconded by Sandy Kent. Arlene Lowery, Mike Caldwell, Marianne Stanley, Sandy Kent and Vickie Foster voted in favor of the motion.

Motion to accept the budget for Samsula Academy was presented Sandy Kent and seconded by Arlene Lowery. Arlene Lowery, Mike Caldwell, Marianne Stanley, Sandy Kent and Vickie Foster voted in favor of the motion.

Approval of Previous Minutes:

Due to the excused absence of the Secretary of the Governing Board, the minutes will be reviewed, discussed and approved at the next Governing Board meeting.

Assistant Principal Report: See attached

Principal's Message: Presented by Peggy Comardo

Discussion included Fortify FL; a state website that allows persons to report suspicious incidents or things that are harmful to our students. This is an anonymous site which is monitored by authorities and is forwarded to the appropriate department.

New Business: Presented by Debbie Smoak, "Out of Field" faculty

The names of teachers at Reading Edge who are considered "Out of Field" due to their working to obtain their ESOL (English Speakers of Other Languages) that is required should you have an ESOL student in the classroom. These teachers are included: D. Walton, D. Lanoue, L. Toland, K. Newell, D. Hahn, R. Lowinski, L. Getchell and A. Mandese.

Mike Caldwell made a motion to accept the names of "Out of Field" teachers with the expectation of their continuing until the appropriate course work was completed and certification is obtained. This was seconded by Marianne Stanley. Arlene Lowery, Mike Caldwell, Marianne Stanley, Sandy Kent and Vickie Foster voted in favor of the motion.

Debbie Smoak also presented a letter from a teacher requesting the block out date of March 13, 2020 (which is a teacher duty day). The Board recognized her right to take the day, but declined to approve the request.

Next meeting: October 15, 2019 at Samsula Academy

Meeting Adjourned at 7:35 pm

Respectfully Submitted by Debbie Smoak and Arlene Lowery for Lee Anne Carter

Assistant Principal Report September 2019 Reading Edge Academy

Friday – August 23rd - School Store Kick off Assembly - Caring Classroom – 2 assemblies for our students

Monday – August 26th - PTA meeting at 6 p.m. Mr. Mandese (Music teacher) had a drum circle at 5:30 p.m. for students and parents prior to the meeting. We had a very good turn out and several people signed up to help with upcoming activities.

Wednesday – August 28th - West Volusia Chamber of Commerce came to award Reading Edge Academy with the “Danny Gainin School of Excellence” for our increase in our School Grade. There were many of the members from Orange City, Debarry and Deltona came and we were able to give them a short tour of our facility and talk about how proud we were of our faculty, staff and students. They also awarded us a Walmart gift card worth \$125 to be used for our school.

Thursday – August 29th - We did our Code Green (weather) drill due to the impending hurricane developing in the Atlantic. We also had Officer Hernandez, Volusia County Sheriff Department, come and assist us with our first Code Red 2 drill. We are required to now have an officer on campus when we do our Code Red 2 drills.

Friday – August 30th – Thursday – September 5th - Schools are closed due to the approaching Hurricane Dorian

Friday – September 6th - School resumes

Tuesday – September 10th - Paula Ginzi, Instructional Coach and Debbie Smoak, AP attended a required testing meeting at Deland High.

Thursday – September 12th - Debbie Smoak, AP attended the Principal’s meeting for Mrs. Comardo at DSC and received some important information that was brought back and shared with administration.

Monday – September 16th - Professional Duty Day for faculty and staff. Administration held a Security meeting followed by School Improvement. The afternoon session was CHAMPS review that Samsula Academy joined at Reading Edge Academy.

Tuesday – September 17th - Volusia County Health Department came and did the health screenings for our K, 1st and 3rd grade students. Debbie Smoak, AP attended the FEEP training for FTE surveys.

Wednesday – September 18th and Thursday – September 19th yearbook pictures were taken of our students by Daytona Photography, Tim Skinner.

Assistant Principal Report

September 2019

Samsula Academy

August 28, 2019 - Our security team met to discuss the upcoming Code Red II drill. Law Enforcement from the Sheriff's Department was scheduled to be on campus.

August 29, 2019 – We had our first of monthly Code Red II Drills. Students had been practicing for the drill and it was a success. Law enforcement was present on campus. Debrief with the faculty and guardian took place after school during the monthly faculty meeting.

September 11, 2019 – Liz Pearce our Professional Learning Leader (PLL) came to present PD on the Flip Grid, on online, video discussion board.

September 11, 2019 – First Testing Coordinators meeting for the school year took place. Topics discussed included FLKRS for Kindergarten (readiness screener) and the NNAT3 for Grade 2 (gifted Screener).

September 16, 2019 – PDD day for teachers. Writing Workshop from 8-10:00 am and CHAMPS classroom management training from 1:30-3:30 Pm.

September 17, 2019 – Yearbook pictures were taken.

September 17, 2019 – Safety Meeting for parents of children in Grades K-2. Topics discussed were: Code Red II Drills, Threat Assessments, Referrals, and the Student Information System (SIS). Grade 3-5 will meet at 6:30 pm on Thursday, September 19, 2019.

September 17, 2019 – First FTE meeting of the school year took place. Topics included Reports in Focus, timelines and edits.

September 20, 2019 – Kick off for the School Store Fundraiser. Assemblies will be held prizes were shown to get the children excited for the fundraiser.

September 23, 2019 – The Rotary Club is scheduled to give dictionaries to our 3rd grade students.

September 23-27, 2019 – Food Drive for the Jerry Dolinger Food Bank will take place. Students will be collecting Toilet Paper. We are looking to break our record of 965 rolls of toilet paper collected last year.

September 24, 2019 -The Boys Scouts are scheduled to visit the classrooms at 12 pm.

September 25, 2019 - PTA Night at 6:30 pm.

September 26, 2019 - Assistant Principal's Meeting at the UCF auditorium on Daytona Beach Campus.