

MINUTES
 Governing Board Reading Edge Academy, Inc.
 September 20, 2016 – Reading Edge Academy, Debary

Meeting called to order at 6:00 pm

Governing Board Members Roll Call:

Staff Members Roll Call:

Chair: Arlene Lowery	P	Peggy, Comardo, Principal	P
V Chair: Mike Caldwell	P	Don Comardo	P
Sec.: Darlene Gravenmier	E	Kevin Burr	E
Tres: Marianne Stanley	P	Debbie Smoak AP, REA	P
Member: Jerry Kruhm	E	Vickie Foster AP, Samsula	P
Member: Lee Anne Carter	P		
		Tom Reilly, Auditor	P

I. Pledge of Allegiance

II. Introduction of Members

III. New Business

2015-2016 Audit Report

- Ms. Carter made motion to move the New Business/Audit Report to the top item to accommodate the Auditor. Mr. Caldwell seconded. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.
- Mr. Reilly reviewed the audit results. He gave an overall good report on the health of the organization. There are some bookkeeping concerns that were part of his recommendations to be addressed.
- After a correction to the report is made and the reports returned to the school, Mrs. Comardo will forward them to the appropriate entities.
- Ms. Lowery made a motion to accept the audit results. Ms. Stanley seconded. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.

IV. Financial Report—Marianne Stanley reported.

- Samsula Academy showed a net income of \$31340.
- Reading Edge Academy showed a net income of \$19650.
- Mr. Caldwell made a motion to accept the financial report. Ms. Lowery seconded. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.

V. Approval of Previous Minutes— August 16, 2016

- Mr. Caldwell made a motion to accept the minutes for the August meeting. Ms. Stanley seconded the motion. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.

VI. Public Participation

- None

VII. Assistant Principal's Reports

Ms. Foster, Samsula Academy reported the following:

8-24 Health Screenings took place in the media center for K, 1st, and 3rd grades

8-31 Our first Curriculum Night was held for 3rd grade. Great parent turnout and feedback. Parents were informed of the new procedures regarding the cafeteria and dismissal. Mrs. Comardo explained the meaning and purpose of the progress indicators used for grades K-4 and also the importance of daily attendance.

9-1 Our fourth grade presented at Curriculum Night. See above

9-6 Second Grade Curriculum Night. See above

9-7 Kindergarten Curriculum Night. See above

9-8 Picture Day for all students for the yearbook. Curriculum Night for first grade. See above

9-9 Fifth Grade Curriculum Night. See above

9-12-16 Book Fair Week. We had Family Night on Wed. the 14th. Total sales was \$5,595.20, which was approx. \$500 more than last years first book fair and \$1500 more than the year before.

9-19 Professional Development Day at Samsula Academy. Both staffs were divided into two groups, primary and intermediate. Break out sessions were Number Talks, Vset and DPP, Using Front Row for differentiation, and Comment Section for both the Progress Reports and Report Cards.

Student Enrollment is 248

Ms. Smoak, Reading Edge Academy reported the following:

On Monday, August 22nd – Curriculum Nights began. Each grade level had a separate evening where Parents are invited to come and hear about the specifics of their child's grade level curriculum issues. The meetings continue through Thursday that week and went through Tuesday of the following week. We were pleased with the parental support and with the teacher's presentations. All faculty and paras participated.

Friday, September 2nd – Volusia County Public Schools closed due to the impending hurricane, Hermine. The district did a connect Ed call to all students and staff. We were not affected by the storm.

Wednesday, September 7th – we had an Admin meeting at REA to discuss the upcoming Professional Duty Day on the 19th. Plans were finalized and information was dispensed to the faculty.

Thursday, September 8th – I attended an Assistant Principal district meeting at Transportation.

Tuesday, September 13th – Boy Scouts of American visited our classrooms to recruit our boys. The family meeting was Wednesday, September 14th at REA in our café.

Wednesday, September 14th – Our Music teacher, Anthony Mandese, held auditions for our chorus for our Christmas program. He will meet with the students every Wednesday for an hour after school.

Thursday, September 15th – We had our first Spirit Night at Chick Fil A for our families. We have not received an accurate count of the number of families that attended, but it was crowded.

Friday, September 16th- All F.A.I.R. assessments have been completed for this term.

Monday, September 19th – There was a Professional Duty Day held at Samsula Academy for all Faculty members. Workshops were presented on Number Talks (math supplement), Front Row (ELA computer program), VSET and DPP (evaluation process) and Progress and Report Cards. Some of these were presented by teacher leaders and some by administration. All faculty was present.

Tuesday, September 20th and Wednesday, September 21st – all students had their picture taken for the yearbook.

Friday, September 23rd – National Theatre for Children will be presenting an Energy show for our students beginning at 8:30 a.m.

Monday, September 26th – Friday, September 30th – Scholastic Book Fair is open for our families. Monday night, the 26th and Thursday night, the 29th will be Family Night until 7 p.m. We have coordinated our first PTA (Parent Teacher Academy) with our first Family Night, Monday, the 26th at 6:00 p.m.

Student enrollment is 341

VIII. Principal's Message

- Mrs. Comardo requested that Mr. Burr be removed as the primary credit card holder. She should be added as the primary card holder.

IX. Old Business

Approval of budget for 2016 – 2017

- Ms. Stanley presented the two budgets for Reading Edge Academy and Samsula Academy.
- Mr. Caldwell made the motion to accept the budget as presented for Reading Edge Academy. Ms. Lowery seconded the motion. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.
- Mr. Caldwell made the motion to accept the budget as presented for Samsula Academy. Ms. Carter seconded the motion. The motion carried with a 4-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley and Mr. Caldwell voting approval.

X. Public Participation

- None

XI. Next meeting: October 18, 2016 @ 6 PM – Samsula Academy

Meeting Adjourned at 7:24 pm

X. Amendment to Minutes

Principal's Message (Amendment to Minutes)

Things have been running smoothly. Ms. Smoak and Mrs. Foster have been instrumental in helping the schools operate in an efficient manner. There are some teachers that need to have Governing Board action. I need a motion to accept these hires as presented with the understanding the school administration will follow state protocols on parent notifications. I would like to inform the Board that the following teachers are working at our schools and are diligently working towards completing the necessary requirements to obtain their professional Teaching Certificate from the State of Florida.

A Letter of Eligibility is issued from the state to applicants that have a Bachelor's Degree from an accredited college or university and are working towards whatever is still being required by the state. It could be taking a professional exam or course work in a specific area of study.

- Ranti Hamilton – 2nd grade at REA – needs to pass the professional exam this year
- Daphney Marc – 3rd grade at REA – needs to pass the professional exam with some course work for elementary education

Out of Field means that this teacher holds a Professional Teaching Certificate in something other than the grade they are currently working in. These teachers have to add Elementary Education to their certificate.

- Lisel Doreste-Hamilton – 2nd grade at Samsula – needs to add Elementary Education to her PE certificate
- Lindsay Strausbaugh – Kindergarten at Samsula – needs to add K-3rd grade to her certificate
- Sonia Amirikhanova – Art at Samsula – Needs to add Art to her P.E. certification

Long Term Substitutes are teachers that we have interviewed and do not have a current teaching certificate. Some may have a professional test that MUST be passed, have applied for a Letter of Eligibility, or have been a sub for us in the past.

- Kristy Christ – Kindergarten at Samsula – needs to pass the professional test for kindergarten
- Amy Michaelis – ESE specialist at Samsula – needs to pass the professional test for Educators
- Nadine Slucher – P.E. at Samsula – has been a sub for us in past years
- Doavy Walton – Kindergarten at REA – has applied for a Letter of Eligibility
- Kim Roe – Kindergarten at REA – needs to pass the Professional exam

Respectfully submitted,

Mrs. Peggy Comardo, Principal

- Ms. Lowery made the motion to accept the amendment as presented. Ms. Carter seconded the motion. The motion carried with a 5-0 vote, Ms. Lowery, Ms. Carter, Ms. Stanley, Mr. Krum and Mr. Caldwell voting approval.

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
A. Lowery, Chair	P	P									
M. Caldwell, V. Chair.	P	P									
D. Gravenmier, Sec.	P	E									
M. Stanley, Treas.	P	P									
J. Kruhm	P	E									
P. Comardo, Principal	P	P									
D. Comardo, Staff	P	P									
K. Burr, Finance Dir.	E	E									
D. Smoak, AP-REA	P	P									
V. Foster, AP-Samsula	P	P									
Lee Anne Carter	P	P									

Legend: P = Present, E = Excused, U = Unexcused, Res. = Resigned; X = Not a member, yet