

Minutes
 Governing Board Reading Edge Academy, Inc.
 November 19, 2019 at Reading Edge Academy

Governing Board Members Roll Call: Staff Members Roll Call:

Arlene Lowery	Chair	P	Peggy Comardo	Principal	P
Mike Caldwell	V Chair	P	Don Comardo	Facilities	P
Lee Anne Carter	Secretary	EX	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer	P	Maryann Roberts	AP Samsula	P
Sandy Kent	Member	P			
Vickie Foster	Member	P			

Meeting was called to order at 6:00 PM

Pledge of Allegiance

Introduction of Members:

- Lee Anne Carter was excused. Maureen Tomlison, Mrs. Lowery's sister, and Kim Bonfield, Finance Manager, were present.

Financial Report:

- The September 2019 report was reviewed and explained by Mrs. Stanley. Motion made by Mrs. Foster to accept/approve the report, seconded by Mr. Caldwell. The motion carried 5-0 with Mr. Caldwell, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.
- The October 2019 report was reviewed and explained by Mrs. Stanley. Motion made by Mrs. Kent to accept/approve the report, seconded by Mr. Caldwell. The motion carried 5-0 with Mr. Caldwell, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.

Approval of Previous Minutes October:

- The October 2019 minutes were presented. Motion made by Mrs. Stanley to accept/approve the minutes, seconded by Mr. Caldwell. The motion carried 5-0 with Mr. Caldwell, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.

Public Participation: none

Assistant Principal's Reports: See below.

Principal's Message:

- Mrs. Comardo verbally complemented the Assistant Principals for handling things in her absence. Kim Bonfield was commended for her "clean" audit that happened in July and was finalized at the October meeting.

Old Business:

- A letter to Samsula Water, written by Mrs. Comardo, was submitted to the board. However, after discussion, it was decided that our attorney should be contacted and that he should forward a request for water lines to be extended to Samsula Academy.
- Samsula roof—Mr. Comardo reported he is waiting for estimates to be sent.
- The March Governing Board meeting was moved to March 24, due to Spring Break.

New Business:

- Christmas gifts for the employees was discussed. The PTA has funds to use.
- The Holiday Organization party will be held on Thursday, December 19 at Venetian Bay County Club at 11:30 am. The cost is \$10 per person. Invitations were given to the Board members and employees.
- Reading Edge Academy has had two recent falls at the front door. The step needs to be highlighted.
- A teacher at Reading Edge Academy request Family Medical Leave until at least January due to child's accident. Discussion determined the teacher was not qualified for FMLA. Request was denied.
- Reading Edge Academy requested that the Governing Board approve the Florida Best and Brightest teacher list submitted by Mrs. Smoak. Mrs. Lowery signed the official list to be submitted to Volusia County Public Schools. The funds will be distributed by the district to Reading Edge Academy, Inc., to be shared with qualified teachers.

Public Participation: None

Next meeting: January 21, 2020, at Samsula Academy at 6 PM

Meeting Adjourned:

Assistant Principal's Report

November 19, 2019

Deborah Smoak

- October 21 - Team meeting with Instructional Coach during double planning
- October 22 - Team meeting with Instructional Coach during double planning
- October 31 - Students and Staff wear Holiday shirts, socks, etc for the day
- November - 2 *Nov 4 - Synagogue* Fall Ball – Parent/child dance at Debary Golf and Country Club, we had 248 people who came and enjoyed a delicious meal, a silent auction, photographer, DJ for dancing and fun. We had multiple sponsors, classes who prepared themed baskets that were auctioned along with a 50/50 basket, lottery and fall basket that sold tickets for the drawing. We thank our wonderful sponsors and volunteers who put this activity together.
- November 5 - Volusia County Fair was set up by the Art teacher, Mrs. Weems along with some volunteers. The Holiday wishes were due to administration for review.
- November 6 - Report card comments are due to administration for proofing.
- November 7 - Volusia County Fair begins
- November 11 - Veteran's Day – No school for students or staff
- November 13 - Report Cards are distributed to families
- November 14 – 5th grade attend the Science Center via the Sun Rail in Orlando, FL
- November 15 – PTA meeting to discuss the events at the Fall Ball and the celebrate the success
- November 18 - Code Red 2 was held under the view of Commander Hernandez with Volusia County SWAT team.
- November 19 - Completed Survey 2 for Reading Edge and Samsula Academy with the help of Kim Bonfield, Finance
- November 22 - Thanksgiving Baskets were assembled and distributed to REA families. 3rd grade attend The Science Center via the Sun Rail in Orlando, FL
- November 25 – 29 Thanksgiving Break – No school for students or staff
- December 2 - School Resumes
- December 3 - 5th grade informational meeting about upcoming Science Fair for parents at 5:30 pm
- December 4 -11 Santa Holiday Shop with Parent night on Tuesday, December 10
- December 10 - Gifts from the Angel Tree are due to school to be wrapped
- December 12 - Class pictures with Daytona Photography by Tim Skinner
- December 17 - District Security Assessment at 10:30 a.m. District security department will initiate a minimum of two drills for our school to demonstrate our readiness to protect our students and staff
- December 18 - Final Day for Students prior to Christmas Break
- December 19 - Professional Duty for faculty and staff with holiday celebration at Venetian Bay Country Club in New Smyrna
- December 20-January 5 – Christmas Break – No school for students or staff
- January 6 - School resumes

Assistant Principal Report

Samsula Academy November 2019

October 30, 2019 – The security team met with the faculty to discuss the upcoming Code Green and Code Blue Drills. Campus maps and routes were reviewed. Evacuation of classrooms from portables during the Code Green Drill was reviewed. Law enforcement was called to direct traffic for the

October 31, 2019 – Samsula held the annual Story Book Parade at 1:00 PM. Students paraded around the field and presented their books.

November 1, 2019 – Code Green Drill took place

November 2, 2019 – The 12th Annual Fall Festival took place.

November 4, 2019 - Our 5th grade students attended the Symphony at the Peabody Auditorium.

November 5, 2019 – Letters to Santa containing 3 wishes were turned in by all students. Select letters will be placed on the Angel Tree so the children's wishes can be fulfilled.

November 7, 2019 - Code Blue Drill – Bomb Threat full evacuation of the school took place.

November 11, 2019 – We celebrated our Veteran's today.

November 12-19, 2019 – Basket Brigade food collection will take place. Classrooms are collecting food items to make food baskets for needy families in our school.

November 13, 2019 – Liz Pearce, PLL from VCS, present PD on the computer program See Saw.

November 18, 2019 – Our school Angel tree went up! We have 28 names on the tree!

November 25th-29 - Thanksgiving break.

December 2-6 - Santa Shop – students shop for gifts for the family. Santa will be there for the preview day, December 2nd.

December 11th-12th Christmas holiday performances

Observations have started.

Teachers are handing in DPP's.



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11/18/2019

To: Governing Board of Reading Edge Academy, Inc.

Re: Florida's Best and Brightest Teacher/Principal Award

I would like to recommend that the following teachers, employed with Reading Edge Academy, Inc. are recommended for the Florida's Best and Brightest Teacher/Principal Award. This is an award that the Florida legislature created (F.S. 1012.731) to recruit, retain, and recognize teachers in the state of Florida. This award is a state-funded program and has determined employee's eligibility based on requirements listed in state statute. The requirements include:

- Full time classroom, certified teacher
- Must have a rating of Highly Effective (Distinguish) or Effective (Proficient) rating for the 2018-2019 school year
- Have two (2) years of consecutive employment with Reading Edge Academy
- Student scores have improved an average of 3% points for the school grade's increase.

I am pleased to recommend for the Highly Effective (Distinguish):

Paula Ginzl – Instructional Coach Stefanie Goodin – prior 3rd gr currently K
Deborah Smoak – Assistant Principal Kathy Whitley – 4th grade

I am equally pleased to recommend for the Effective (Proficient):

Dorianne Adamson – 3rd gr Keith Asmussen – P.E. teacher
Laura Getchell – prior 5th gr currently 4th gr Nikole Goins – prior 1st gr currently 2nd gr
Lisa Harris Dalton – 5th gr Roberta Lowinski – prior 2nd gr currently 3rd gr
Tommie Moten – ESE specialist Anthony Mandese – Music teacher
Catherine Nahirny Weller – prior 4th gr currently 3rd gr
Deborah Simon Lanoue – Kindergarten Gina Spencer – 1st gr
Lisa Toland – 1st gr Daovy Walton – Kindergarten
Rachel Weems – Art Kim Roe Newell – 1st gr

Presented and Approved by the Governing Board of Reading Edge Academy, Inc.

Arlene Lowery, Chairperson of REA, Inc

Date