

MINUTES
Governing Board Reading Edge Academy, Inc.
November 18, 2016 – Samsula Academy

Meeting called to order: 6:00 PM

Governing Board Members Roll Call:

Staff Members Roll Call:

Chair: Arlene Lowery	P	Peggy, Comardo, Principal	P
V Chair: Mike Caldwell	P	Don Comardo	Ex.
Sec.: Darlene Gravenmier	P	Debbie Smoak, AP REA	P
Tres: Marianne Stanley	Ex.	Vickie Foster, AP Samsula	Ex.
Member: Jerry Kruhm	Ex.		
Member: Lee Anne Carter	P		

- I. Pledge of Allegiance
- II. Introduction of Members
- III. Financial Report
- IV. Approval of Previous Minutes— October 18, 2016 - Ms. Lowery recommended that we approve the minutes of the October minutes. Mr. Caldwell motioned to approve the minutes, and Ms. Carter seconded the motion. The motion carried with a 4-0 vote, Mr. Caldwell, Ms. Lowery, Ms. Carter, and Mrs. Gravenmier voting approval.
- V. Public Participation
- VI. Assistant Principals Reports

Reported from Vickie Foster, Assistant Principal, Samsula Academy

- 10-29 - The Fall Festival was held at the school from 11-4. We had a great turnout. There were booths for games, horses to ride, a bake sale, silent auction, and tasty food. We made a profit of \$5,781.
- 10-31 - Storybook parade took place after lunch. The parade started with Kindergarten and ended with fifth grade. Many family members came out to watch the students, who were dressed as a character from a book the class or student had read.
- 10-28 - FTE was completed and Samsula Academy had no issues arise. All went well.
- 11-4 - Rotary Club of New Smyrna Beach came to school and gave every third grade student a dictionary for them to use in class and keep. It is much appreciated.
- 11-4 - Santa Letters were turned in for our upcoming Angel Tree.
- 11-7 - VC Health Department came to school to administer flu shots for the students who had parent permission. We had forty five participate.
- 11-9 - First Trimester Report Cards went home. It is also the first No Early Release Day for the rest of the 2016. This was decided due to Hurricane Matthew make up days.
- 11-11 - Veteran's Day No School
- 11-14 - State-wide FAIR testing began for grades 3-5. FAIR testing ends on December 2nd.
- Student Enrollment is 249

Reported from Debbie Smoak, Assistant Principal, Reading Edge Academy:

- 10/19 – A school wide assembly was held to introduce the students to our Fall Fundraiser, Discount cards. Forms went home that day for families to be informed and/or purchase.
- 10/21 – District determined this teacher duty day was exchanged for a make-up day due to Hurricane Matthew. It was determined that Early Release Wednesdays – Nov. 9th, 16, 30th, Dec. 7th and Dec. 14th will also be used to make a day with the final recovery day being President’s Day-February 20, 2017.
- 10/24 – The administrative meeting took place with the Instructional Coaches, AP’s and Principal to discuss curriculum, testing and some personnel issues. It was very productive.
- 10/26 – Family night at our first Mexican business partner, La Fiesta. They offered us 10% off all purchases from noon until 8 PM that evening.
- 10/28 – Kindergarten visited the Pumpkin Patch in Debary.
- 11/2 – Florida Charter School Conference began in Daytona Beach at the Ocean Center. We were fortunate to take a total of 18 teachers (Five from Samsula and 13 from REA) for the Opening Session and the opportunity to visit the 300 vendors that were showcased. Our teachers were energized and excited for the opportunity. R. Weems (Art Teacher) won a backpack and D. Simon (2nd Grade Teacher) won a Blue tooth wireless keyboard. It was a fun night.
- 11/8 – Healthy Schools (VC Health Dept.) came and gave flu shots to about 75 students.
- 11/9 – Report cards were distributed to all students.
- 11/10 – I attended the Assistant Principal’s Institute at the district and received updates on curriculum and VSET and VSEL evaluation process.
- 11/13 or 14 – Saturday night/Sunday morning, one of our teachers had her vehicle broken into and the key and School ID were taken. A police report was completed, but as a precautionary measure, the school had to be re-keyed, which began on Monday. All staff has been issued new keys and stronger reminders about having the ID badge and keys being on the same holder.
- 11/14 – First grade visited the Pioneer Art Settlement in Barberville for the Seminole Indian display.
- Month of November – Teacher evaluations and walk-throughs have been taking place.
- 338 students

VII. Principal’s Message

- Samsula Academy received a letter from Governor Rick Scott
- Pay raises for performance pay – Following District match for pay raise, which is \$1,500.00 for Effective per teacher, per year \$2,025.00 for Distinguished or Highly Effective. \$1,818.00 per each administrator yearly.
- Christmas Program, December 19th on Highbanks.
- Samsula Academy Christmas Program on December 16th in cafeteria at 6:00 PM.
- Samsula and Reading Edge Academy December 21st, will have a breakfast at 7:30 AM and team building activities with the Chinese ornament exchange. Then, on to Fujijama’s for lunch.

VIII. Old Business

- Installation of water lines in front of Samsula Academy:
- Request has been made to be placed on NSB Utilities Commission Agenda. Mrs. Gravenmier motioned, Mr. Caldwell seconded the motion. The motion carried with a 4-0 vote, Mr. Caldwell, Ms. Lowery, Ms. Carter, and Mrs. Gravenmier voting approval.
- Meeting at 6:00 PM, January 2017, 200 Canal Street, NSB.
- Health Insurance increases already voted on will not be in effect until January 2017.

IX. New Business

- Balloon payment on current REA construction loan will be due in 2018. Need another financial institution to obtain a loan at a better rate.
- Committee is needed to start looking for a new loan.
- Approval of Performance pay increases-Ms. Carter moved to approve the increase in pay and Mrs. Gravenmier seconded the motion. The motion carried with a 4-0 vote, Mr. Caldwell, Ms. Lowery, Ms. Carter, and Mrs. Gravenmier voting approval.

X. Public Participation

XI. Next meeting: January 17, 2017 @ 6 PM – Samsula Academy

Meeting Adjourned: __ 6:43 PM ____

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
A. Lowery, Chair	P	P	P	P							
M. Caldwell, V. Chair.			P	P							
D. Gravenmier, Sec.	P	E	P	P							
M. Stanley, Treas.	P	P	P	E							
J. Kruhm	P	P	P	E							
P. Comardo, Principal	P	P	P	P							
D. Comardo, Staff	P	P	P	E							
K. Burr, <i>Finance Dir.</i>			Res								
D. Smoak, <i>AP-REA</i>	P	P	P	P							
V. Foster, <i>AP-Samsula</i>	P	P	P	E							
Lee Ann Carter	P	P	P	P							

Legend: P = Present, E = Excused, U = Unexcused, Res. = Resigned; X = Not a member, yet