

**MINUTES**  
**Governing Board Reading Edge Academy, Inc.**  
**May 18, 2021 Reading Edge Academy**

Governing Board Members Roll Call:

Staff Members Roll Call:

Mike Caldwell	Chair	P	Peggy Comardo	Principal	P
Vickie Foster	V Chair	P	Don Comardo	Facilities	Ex
Arlene Lowery	Secretary	P	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer	P	Maryann Roberts	AP Samsula	P
Sandy Kent	Member				

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

This meeting was called to order at 6:00 PM at Reading Edge Academy by Mr. Mike Caldwell, Chair. The Pledge of Allegiance was said, and roll call was taken. Mr. Don Comardo was excused.

**FINANCIAL REPORT**

The March 2021 financial report was presented by Mrs. Stanley. A motion was made to accept the report by Mrs. Arlene Lowery and seconded by Mrs. Vickie Foster. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Stanley, Mrs. Lowery, and Mrs. Kent approving this motion.

The April 2021 financial report was presented by Mrs. Stanley. A motion was made to accept the report by Mrs. Arlene Lowery and seconded by Mrs. Vickie Foster. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Stanley, Mrs. Lowery, and Mrs. Kent approving this motion.

**APPROVAL OF PREVIOUS MINUTES**

The April 2021 minutes written by Arlene Lowery were presented. A motion was made by Mrs. Marianne Stanley to accept the minutes, and seconded by Mrs. Vickie Foster. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Stanley, Mrs. Lowery, and Mrs. Kent approving the motion.

**ASSISTANT PRINCIPAL'S REPORTS**

**Reading Edge Academy by Ms. Debbie Smoak**

We have completed all FSA testing for third, fourth, and fifth grades in ELA, Math and Science. We have tested all but two students, so we more than met the 95% requirement.

**April 20th** – fourth and fifth grade went to St. Augustine for the day

**April 21st** – Administrative Assistant Day – celebrated our support non-faculty staff

**April 23rd** – Roster Verification was submitted

**April 27th** – Field Day happened for Kindergarten, 1st and 2nd grade from 8:30 a.m. – 11:00 a.m.

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**April 28th** – Field Day happened for 3rd, 4th, and 5th grade from 8:30 a.m. – 11:00 a.m.

**April 29th** – Kindergarten Round-Up was held at 9:00 a.m. and again at 6:00 p.m.

**April 30th** – Siblings Pictures were taken by Daytona Photography

**May 3rd** – Determined which teachers will be working during the Summer Tutoring Camp

**May 10th** – Held our Code Red and Active Assailant Drill

**May 12th** – Spirit Day at Tijuana Flats and Jeramiah’s Italian Ice

**May 14th** – Students had a “Walk Through” in the BOGO Book Fair

**May 17th** – Fire Drill was held

**May 18th** – Administrative Meeting

**May 19th** – Early Release

**May 20th** – First grade Virtual Zoo Program

**May 21st** – End of the Marking Period

**June 4th** – Final Day for Students

**June 8th** – Final day for teachers, celebration at Debary Golf and Country Club at 1:30 p.m.

**Reading Edge Academy’s current enrollment is 272.**

## **SAMSULA ACADEMY by Mrs. Maryann Roberts**

**April 30th** – K Round Up - for new K students and parents.

**May 5<sup>th</sup> - Ongoing** - Interviews are taking place for teachers and staff for next year. Teachers/staff are being hired for positions at both schools.

**May 3 -7<sup>th</sup>** - Teacher Appreciation Week. Teachers enjoyed goody bags from the administration, a breakfast, a luncheon, treats from students and parents and a gift giveaway.

**May 6-7<sup>th</sup>** - FSA Math for grades 3 & 5

**May - 11-12<sup>th</sup> - FSA Math for grade 4.**

**May - 11-12<sup>th</sup> - FCAT Science for grade 5.**

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**May 10-14<sup>th</sup> - BOGO Book Fair took place. We had over \$3900 in sales.**

**May 14<sup>th</sup> - Fifth grade drew inspirational chalk art on the sidewalks around campus. Students encouraged younger students to work hard and do their best.**

**May 14<sup>th</sup> - FSA parties took place in grades 3-5. Students enjoyed things such as a pizza lunch, popcorn and a movie, and friendly games of kickball in 4<sup>th</sup> grade.**

**May 19<sup>th</sup> – summer tutoring invites sent home to select students.**

**May 26<sup>th</sup> – Report Card Comments are due to the Administration.**

**May 28<sup>th</sup> – All service hours are to be completed and unpaid balances are due in the office to Kim. (Lunch, extended day care).**

**May 28<sup>th</sup> – Field Day for Grades K-2.**

**June 1<sup>st</sup> – Faculty Meeting - Teacher placements for next year will be announced.**

**June 2<sup>nd</sup> – Graduation Party and awards will take place for 5<sup>th</sup> grade.**

**June 3<sup>rd</sup> – Field Day for Grades 3-5**

**June 3<sup>rd</sup> – Graduation “Drive Through” for 5<sup>th</sup> grade**

**June 3<sup>rd</sup> – Report cards go home.**

**Samsula Academy’s enrollment is currently 171.**

## **PRINCIPAL’S MESSAGE**

Mrs. Comardo thanked both her assistant principals for their continuing hard work during the 2020 – 2021 school year.

Mrs. Comardo presented a resignation by Tommie Moten, the Reading Edge Academy ESE Teacher. The Board accepted this resignation for the 2021-2022 school year.

Mrs. Comardo read an email from Mr. Johnathan Grimes regarding the renewal of his background check for the 2020-2021 school year. This case was referred by the Board to the principal for further action.

## **OLD BUSINESS**

**Samsula Building Plans** – Mrs. Comardo reported that negotiations are still ongoing with the District to improve the buildings at Samsula Academy. Since the online meeting that Mrs. Comardo and Mrs. Foster had on March 16th with Dr. Fritz, School Superintendent and some of his staff, their final decision was that there

would be no release in our contract to borrow funds against the property. Negotiations are still ongoing for other methods to improve the buildings. One suggestion was that modular buildings be implemented. The practicality of this is still in the planning stage with Marshall Bones Company.

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**Samsula Water** – Samsula Academy was reported to be on a temporary fire watch because the electrical panel for the new fire pump had no pressure due to a broken impeller. Since the pump has now been repaired, the watch and daily log kept by Mr. Bill Heasley, Guardian has been discontinued. Samsula Academy is now in compliance with the Volusia County Fire Department requirements.

## **NEW BUSINESS**

**August Governing Board Meetings** – A discussion was held regarding the charter school requirement for governing boards to certify all hiring and firing of school employees. In order to comply with this rule, it was decided that beginning the 2021-2022 school year the August meeting would be moved from the third Tuesday of the month to the first Tuesday of the month in order to certify the incoming new teachers for both schools. Mrs. Arlene Lowery made a motion that from this point forward that the Reading Edge, Inc. Governing Board meetings in August be held on the first Tuesday, prior to school starting. Mrs. Vickie Foster seconded the motion. The motion passed 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Stanley, Mrs. Lowery, and Mrs. Kent voting to approve this measure. This year, the first meeting of the Governing Board will be held on August 3, 2021 at Reading Edge Academy in Debarry. All following meetings for the school year will be held on the third Tuesday of each month rotating between both schools.

**Guidelines Addressing the 2021-2022 Covid Restrictions**-Both Reading Edge Academy and Samsula Academy will continue to follow the guidelines set forth by the Volusia County School Board. There will be no changes in mask wearing requirements or other good health practices that are currently established for the remaining of the 2020-2021 school year.

A discussion was held regarding the upcoming, 2021-2022 school year for the safety and wellbeing of everyone at both schools. Both schools will continue to follow guidelines that are being set up by the Volusia County School Board. The following was suggested to be put in place according to the needs at both schools:

- Mask requirements will be optional.
- Temperature checks will continue. If a person's temperature is 100.4 or over, they will not gain access to the school. Students will be sent home for 48 hours after fever or other illness.
- There will be restrictions on the number of volunteers allowed at both campuses until such time it is deemed safe to have them there. Both schools will ease back into a safe number according to their infection rates.
- In the cafeterias, both schools will follow their own safety requirements. This could be that the rules at Reading Edge Academy and Samsula Academy may not be the same. Restrictions will be held in place at least for the first semester.

**NEXT MEETING:** June 15, 2021 at Samsula Academy

**ADJOURNMENT:** Meeting Adjourned at 7:20 pm.

Respectfully Submitted,

**Arlene Lowery**, Secretary  
Governing Board  
Reading Edge Academy, Inc.

DRAFT