

**MINUTES**  
**Governing Board Reading Edge Academy, Inc.**  
**June 19, 2018 at Tiano's Italian Restaurant**

Governing Board Members Roll Call:

Staff Members Roll Call:

Chairman: Arlene Lowery	P	Peggy Comardo, Principal	P
V Chairman: Mike Caldwell	P	Don Comardo	P
Secretary: Lee Anne Carter	EX	Debbie Smoak, AP REA	P
Treasurer: Marianne Stanley	P	Vickie Foster, AP Samsula	P
Member: Jerry Kruhm	P		
Member: Sandy Kent	EX		

- Meeting Called to Order: 6:00 pm
- Pledge of Allegiance
- Introduction of Members
  - Lee Anne Carter and Sandy Kent are excused.
  - MaryAnn Roberts was introduced as the new AP at Samsula.
  - Paula Ginzi and her husband were there. Paula is the new Instructional Coach at Reading Edge Academy.
  - Mike Caldwell's wife, Kathy was also present.
- Approval of Previous Minutes — May
  - Minutes were approved as presented.
- Public Participation
  - None
- Assistant Principals' Reports—See reports below
- Principal's Message
  - Insurance proposal from Morse Insurance Agency was presented to the Board. The Board voted to accept the proposal.
- Next meeting: August 21, 2018, at Reading Edge Academy.
- Meeting Adjourned: 6:10

Respectfully submitted:  
 Deborah Smoak  
 Assistant Principal

Assistant Principal's Report for Reading Edge Academy  
Debbie Smoak, AP  
June 19, 2018

- ❖ May 22<sup>nd</sup> – Administration meeting was held at Samsula
- ❖ May 25<sup>th</sup> – All VSEL Evaluations were completed
- ❖ May 29<sup>th</sup> – 5<sup>th</sup> Grade Graduation held at River City Community Church at 5:30 p.m.
- ❖ May 30<sup>th</sup> – Final day of school for students and 5<sup>th</sup> grade Celebration
- ❖ June 5<sup>th</sup> – Joint Administration meeting at REA included the Instructional Coaches
- ❖ June 11<sup>th</sup> – attended the Volusia Learns at Spruce Creek High School discussing Leadership Skills
- ❖ June 13<sup>th</sup> – Rearranged the administration office at REA to make room for Vickie Foster joining us there part time
- ❖ June 18<sup>th</sup> – July 10<sup>th</sup> – We will be setting things in place for the 2018-2019 school year: classes, room assignments, schedules, ordering supplies, investigating computer programs, cleaning the school, floors, etc. and a complete review of the faculty and student/parent handbook.
- ❖ July 10<sup>th</sup> – InterRating Reliability Training required for VSET evaluators
- ❖ Matter of interest: The video that was done in cooperation with the City of Debarry was completed and the results are good. Waiting for the approval to add it to our website. There were 2 teachers at REA that resigned their positions and 2 teachers were not reappointed.
- ❖ Enrollment closed at 314

Assistant Principal's Report for Samsula Academy  
Vickie Foster, AP  
June 19, 2018

- 5-16 Volunteer Breakfast at Bob Evan's
- 5-17 Spring Music Presentation, grades K-2, 6:30 pm
- 5-18 Spring Music Production, grades 3-5, 6:30 pm
- 5-23 Kindergarten Character Day
- 5-25 Field Day
- 5-29 Fifth Grade Graduation at 11 am
- 5-30 Last Day, Report Cards go home
- Enrollment: 218
- 6-1 Faculty and Staff meet with Administration and given their placements for next school year
- 6-4 thru 6-8 Applicant interviews took place for upcoming positions available at both schools
- 6-11 Administration attended Volusia Learns at Spruce Creek High School for a keynote speaker who spoke to the group about Leadership Skills
- 6-18 All classes have been set for next year as well as the upcoming school year schedule