

Minutes
 Governing Board Reading Edge Academy, Inc.
 January 21, 2020 at Samsula Academy

Governing Board Members Roll Call:

Staff Members Roll Call:

Arlene Lowery	Chair	P	Peggy Comardo	Principal	P
Mike Caldwell	V Chair	P	Don Comardo	Facilities	P
Lee Anne Carter	Secretary	P	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer	P	Maryann Roberts	AP Samsula	P
Sandy Kent	Member	P			
Vickie Foster	Member	P			

Meeting was called to order at 6:00 PM

Pledge of Allegiance

Introduction of Members:

- All board members were introduced to Deputy Fire Chief/Fire Marshal Noble Taylor and Chief Howard Bailey from Volusia County, Department of Public Protection, Division of Fire Services.

Discussion regarding water supply to Samsula Academy for Fire Protection:

- The discussion centered around the steps that need to be taken in the effort to bring sufficient water to Samsula Academy for fire protection. Fire Marshal Taylor talked about the SFM Uniform Fire Safety Rules and Chapter 633, Florida Statute, Fire Prevention and Control. The following steps were agreed upon as to what Reading Edge Academy Inc. needs to do to begin this process:
 1. Contact a Fire Protection Company to assess what is already available. This includes our wells and water tanks and their capacities and refill rates.
 2. Reading Edge Academy Inc. should contact both the cities of Port Orange and New Smyrna Beach to determine the possibility of being able to connect to their water lines.
 3. Move towards ensuring that Samsula Academy is “fully sprinkled.” To that end, we should contact at least three Fire Protection companies to get bids to accomplish this.

4. We should stay in monthly contact with Fire Marshal Taylor to show the progress we are making to meeting the goal of having enough water at Samsula Academy for fire protection.

Financial Report:

- The November 2019 report was reviewed and explained by Mrs. Stanley. Motion made by Mrs. Carter to accept/approve the report, seconded by Mrs. Kent. The motion carried 6-0 with Mr. Caldwell, Mrs. Carter, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.
- The December 2019 report was reviewed and explained by Mrs. Stanley. Motion made by Mrs. Foster to accept/approve the report, seconded by Mr. Caldwell. The motion carried 6-0 with Mr. Caldwell, Mrs. Carter, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.

Approval of Previous Minutes for November:

- The November 2019 minutes were presented. Motion made by Mrs. Stanley to accept/approve the minutes, seconded by Mr. Caldwell. The motion carried 6-0 with Mr. Caldwell, Mrs. Carter, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.

Public Participation: none

Assistant Principal's Reports: See below.

Principal's Message:

- Mrs. Comardo complemented the Assistant Principals for their continued hard work. Reading Edge Academy's Security Audit came back "perfect." They scored 63/63.

Old Business:

- Samsula water: See above
- Samsula roof was fixed.
- The March Governing Board meeting was moved to March 24, due to Spring Break.
- Policy handbook will be provided to all board members. After it is reviewed, it needs to be approved by the end of the school year.

- New information on state award of “Best and Brightest” was provided. See attachment for the disbursement of the money. Motion made by Mrs. Carter to approve the disbursement of the Best and Brightest funds, seconded by Mrs. Lowery. The motion carried 6-0 with Mr. Caldwell, Mrs. Carter, Mrs. Foster, Mrs. Kent, Mrs. Lowery and Mrs. Stanley approving the motion.

New Business:

- Speedweek will be February 7-15.
- The letter from the Auditor General will be answered by Mrs. Comardo and Mrs. Lowery.
- Mrs. Carter announced she would be resigning from the Governing Board at the end of the school year.

Public Participation: None

Next meeting: February 18,2020 at Reading Edge Academy at 6 PM

Meeting Adjourned at 7:40 pm.

Assistant Principal's Report
January 21, 2020
Reading Edge Academy

Friday – Nov. 22nd - Assembly for Perfect Attendance for 1st trimester, students received a certificate for being here every day on time and staying all day.

Distributed our Thanksgiving Baskets to 18 families

Week of Nov. 24th-29th - Thanksgiving Break – no school for students or staff

Monday, Dec. 2nd – School Resumes

Tuesday, Dec. 3rd – 5th grade hosted Parent Science Night from 5:30 p.m. – 7 p.m. to share information about required Science Projects

Wednesday, Dec. 4th – Wed. Dec. 11th – Santa Shop is open with a Family Night on Tuesday, Dec. 10th from 5:00 p.m. till 7:00 p.m.

Thursday, Dec. 5 – AP district meeting from 8:00 a.m.-10:30 a.m. at Daytona State College followed by an Admin meeting at Samsula Academy beginning at 11:00 a.m.

Tuesday, Dec. 17th – District Security Audit at 10:30 a.m. A Code Red was called and then a Code Red 2 followed. All personnel acted appropriately and quickly. We received our final report with 63/63 competencies successfully recorded. Congratulations to Kim Bonfield for training Jen Haner and Kenzie Haner in all the Security requirements.

Thursday, Dec. 19th –Duty Day began at Samsula Academy then moved to Venetian Bay Country Club for a Holiday luncheon – both schools enjoyed time together. At the conclusion of the luncheon Christmas Break officially began.

Friday, Dec. 20th – Monday, Jan. 6th – Christmas Break – Kim Bonfield and I worked Tuesday, Dec. 31st to ensure payroll was ready for submission for the staff for Friday, Jan. 3rd payday.

Monday, Jan. 6th – Classes resumed

Tuesday, Jan. 7th – Faculty Meeting to discuss upcoming tutoring of all 3rd, 20 students from 4th grade and 10 students from 5th grade. This included those who were considered at risk of not having success on FSA tests.

Wednesday, Jan. 8th – Progress Reports are due to administration for review

Friday, Jan. 10th – Admin meeting at Samsula at 11:00 a.m.

Wednesday, Jan. 15th – Class pictures with Daytona Photography

Tutoring begins for 3rd, 4th, and 5th grades from 1:45 p.m.-2:45 p.m.

Progress Reports are sent home

Thursday, Jan. 16th – Assistant Principal and Instructional Coach required to attend ACCESS training for testing of ESOL students

Friday, Jan. 24th – AP will be absent due to daughter's surgery

Monday, Jan. 27th – 31st – Second Bookfair of the year

Month of January and February – Multiple teachers are scheduled for observations.

Assistant Principal's Report
January 21, 2020
Samsula Academy

December 11th – The Boo Boo Cow Foundation donated sweatshirts to our students.

December 2nd-6th - We had our annual Santa Shop for our students to purchase gifts for family and friends.

December 5th - Class pictures were taken.

December 11th – Grade K-2 students presented their Christmas Concert.

December 12th – Grade 3-5 students presented their Christmas Concert.

December 16th – Presents for the children on the Angel Tree were picked up for 28 children.

December 12th - Class pictures were taken.

December 17th – I attended Youth Mental Health First Aid Training which is required now for all Administrators and support staff who assist children on a daily basis. The course prepares individuals for dealing with children in crisis.

December 19th – Teachers at both schools came together for an ornament exchange at Samsula Academy and Christmas party at The Club at Venetian Bay.

January 6th - Classes resumed after the holiday break.

January 7th - Sue Smith attended training for the ACCESS for ELLs (for ESOL students).

January 6th - 24th - The Roster Verification for Survey 2 completion is open during this window.

January 15th - Student Progress Reports went home.

January 16th - Miss Strausbaugh and Mrs. Michaelis attended the FSAA training. Both teachers will test our students in the developmental class with the Florida Alternative Assessment in March & April.

January 17th – Our Instructional Coach, Sue Smith attended a district testing coordinator's meeting regarding the upcoming FSA testing.

January 17th - We had the Kick Off for the American Heart Association's Kid Heart Challenge. The students will collect pledges and donations through January 31st.

January 27th - District Security audit will take place.

January 27th- 31st - School of choice week activities were held in honor of our Charter School Samsula Academy. Students will participate in pep rallies (K-2 and 3-5) and the 2 most spirited classes will be awarded the yellow/red/black "spirit stick." Students will also receive red, beads, yellow pencils, enjoy red Twizzlers and yellow fruit. The children will wear red or yellow t- shirts one day and bring red or yellow bandanas to wave at the Pep Rally.

January 27th -31st The Second Scholastic Book Fair of the year will take place January 28th – Feb 1st. Books will be given away in each classroom.

January 29th - Melissa from the Daytona Tortugas will meet with Mrs. Roberts to discuss the reading program and incentives offered by the Dry Tortuga baseball team.

January 29th – Amy Michaelis will attend the VCS District's ESE DPS meeting.