

**MINUTES**  
**Governing Board Reading Edge Academy, Inc.**  
**January 18, 2022 Reading Edge Academy 6:00 PM**

Governing Board Members Roll Call:

Staff Members Roll Call:

Mike Caldwell	Chair	P	Peggy Comardo	Principal	P
Vickie Foster	V Chair	P	Don Comardo	Facilities	Ex
Arlene Lowery	Secretary	P	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer by phone	P	Maryann Roberts	AP Samsula	P
Sandy Kent	Member	P			

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

This meeting was called to order at 6:00 PM at Reading Edge Academy by Mr. Mike Caldwell, Chair. The Pledge of Allegiance was recited, and roll call was taken. Mr. Don Comardo was excused. Mrs. Marianne Stanley attended by phone.

Mr. Caldwell welcomed guests Ms. Helen Ingher and Ms. Lisel Doreste-Hamilton, Coach at Samsula Academy and Ms. Nicole Wissel, Café at Reading Edge Academy.

**PUBLIC PARTICIPATION**

Ms. Wissel addressed the Board about the lack of proper lighting at the Reading Edge parking lot. She stated that when she comes to work at 6:00 am it is very dark, and in one instance she couldn't see and got hurt walking through some glass. She was told to be sure to bring a large flashlight to use in the parking lot until such time that the lighting is adequate.

Ms. Doreste-Hamilton spoke about the old portable at Samsula. The other side of this portable that she had been sharing with another class does not have air conditioning, and that class has since been moved. She asked if any future plans are being made to repair that space. She was informed that due to the expense of repairs and air conditioning, no plans to use that space are being made at this time.

**FINANCIAL REPORTS**

The financial reports were presented by Mrs. Marianne Stanley for October and November 2021 for both schools.

A motion was made to accept the Reading Edge Academy October financial report by Mrs. Lowery and seconded by Mrs. Foster. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley, and Mrs. Kent voting approval.

A motion was made to accept the Samsula Academy October financial report by Mrs. Foster and seconded by Mrs. Lowery. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley, and Mrs. Kent voting approval.

A motion was made to accept the Reading Edge Academy November financial report by Mrs. Foster and seconded by Mrs. Lowery. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley, and Mrs. Kent voting approval.

A motion was made to accept the Samsula Academy November financial report by Mrs. Foster and seconded by Mrs. Kent. The motion carried 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley, and Mrs. Kent voting approval.

### **APPROVAL OF PREVIOUS MINUTES**

The November 2021 minutes written by Mrs. Lowery were presented. A motion was made by Mrs. Foster to accept the minutes and seconded by Mrs. Stanley. The motion carried 5– 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley and Mrs. Kent approving the motion.

### **ASSISTANT PRINCIPAL’S REPORTS**

#### **Reading Edge Academy by Ms. Debbie Smoak**

Nov. 18<sup>th</sup> - Spirit night “Fire and Ice” at Tijuana Flats and Jeremiah’s Italian Ice – all afternoon and evening.  
Good turn out

Dec. 12<sup>th</sup> - Spirit Night “Fire and Ice” at Tijuana Flats and Jeremiah’s Italian Ice – all afternoon and evening

- Twice a month administration meets with all teams and discuss the data for the month looking at trends and determine strategies to support all students

Dec. 1<sup>st</sup> - Report Cards were distributed

Dec. 2<sup>nd</sup> - Class pictures were done

Dec. 3<sup>rd</sup> - Security team from the district did their inspection – Keith Asmussen had everything ready and we received a ‘clean’ report. BPIE “Best Practices for Inclusive Education” was completed by the team – D. Smoak, K. Asmussen, D. Walton, M. Smith, K. Plummer, and K. Newell.

Dec. 6<sup>th</sup> - Orlando Science Center came to the school to do an “in house” field trip for 3<sup>rd</sup> grade

Dec. 6<sup>th</sup> - 10<sup>th</sup> Holiday Shoppe, very successful and lots of parental participation

Dec. 8<sup>th</sup> - ESSER II funds had to be discussed and report submitted to the district

Dec. 14<sup>th</sup> – 1<sup>st</sup> grade visited the Pioneer Art Settlement

Had a second Security Audit and once again Mr. Asmussen shined!

held our Christmas Under the Stars musical for families. Had a very good turn out and perfect weather. Many positive comments on our FB page from our families

Dec. 17<sup>th</sup> - Administration hosted a Breakfast for the staff as we celebrated our Ornament Exchange

Jan. 4<sup>th</sup> t - Classes Resumed

Jan. 5<sup>th</sup> - Had a faculty meeting to discuss our upcoming Tutoring for third, fourth and fifth grades

Jan. 10<sup>th</sup> - Virtual AP meeting with the district

Jan. 11<sup>th</sup> - TAT (tactical action) virtual meeting with other schools about incidents that have happened in schools since we returned

Jan. 18<sup>th</sup> - ESOL ACCESS training for administration of the test

Completed Progress Monitoring Data Sharing Consent Form for the district and state for both Schools.

Reading Edge Academy’s enrollment is currently 311.

## **SAMSULA ACADEMY by Ms. Maryann Roberts**

December 1<sup>st</sup> – Report Cards went home.

December 3<sup>rd</sup> - BPIE Best Practices Inclusive Education training and plan development took place.

December 6<sup>th</sup> – The Boo Boo Cow Foundation donated sweatshirts and socks to our students.

December 8<sup>th</sup> – Class pictures were taken.

December 13<sup>th</sup> - 14<sup>th</sup> - Holiday show for students and families took place for K-2 on Monday and 3-5 on Tuesday. The theme was “A Christmas Miracle” Christmas under the stars.

December 16<sup>th</sup> – Presents for the children on the Angel Tree were given to our families.

December 17<sup>th</sup> – Teachers enjoyed a hot breakfast, ornament exchange and revealed their Secret Santas.

January 4<sup>th</sup> - Classes resumed after the holiday break.

January 12<sup>th</sup> – Math Cadre met to create a list of words that are not used often enough in Math Instruction. The goal is to have students continue to incorporate more Math vocabulary in their daily discussion. The Reading Leadership Team to discuss the newly adopted Benchmark Advance Reading program. The general feeling is there needs to be more organization with writing in this program. Teachers and I will generate a general outline for writing and a universal text marking form to be used school wide. .

January 14<sup>th</sup> –Coach kicked off the KId’s Heart Challenge. Two assemblies were held.

January 24<sup>th</sup> – The Second Scholastic Book Fair of the year will take place January 24<sup>th</sup> - 28<sup>st</sup>.

Samsula Academy’s enrollment is currently 183.

### **PRINCIPAL’S MESSAGE**

Mrs. Comardo thanked her team for all their hard work at both schools. She announced that two donations were given to Samsula Academy from the New Smyrna Board of Realtors in the amount of \$ 4,000.

It was also announced that \$ 1,200 was earned for Reading Edge Academy for Spirit Nights at Tijuana Flats and Jeremiah’s Italian Ice, who are business partners and are giving 20% back to the school.

### **OLD BUSINESS**

#### **Employee Appreciation Funding**

Mrs. Lowery brought up an idea of adding a line item to the general fund to utilize monies for school employees to receive incentive or appreciation bonuses that would come from donations. This was discussed and the Board was informed that there is such a line item. It was also discussed that since school parents are already contributing so much to the schools that this would not be a timely decision.

### **NEW BUSINESS**

- **Race Week** at New Smyrna Beach Speedway is February 4 – 12, 5:30 P.M. to 8:30 PM. Volunteers and students will sell programs.

- **New Internet Cable** to the Samsula portables will be installed. Quotes are being taken.
- **Meeting Change due to Spring Break March 14<sup>th</sup> – 18<sup>th</sup>**  
Mrs. Foster made a motion to change the March meeting date at Reading Edge Academy from March 15 to March 22, 2022. The motion was seconded by Mrs. Lowery and passed 5 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, Mrs. Stanley and Mrs. Kent voting approval.
- **Letter from The Florida Legislature Joint Legislative Auditing Committee**  
A response to the audit findings was requested from the State on past audit postings. These findings have since been corrected and were not found in the most recent audit. A letter stating this will be sent to the State Chair by their deadline of March 15, 2022.

**NEXT MEETING:** February 15, 2022 at Samsula Academy

**ADJOURNMENT:** The meeting adjourned at 6:48 P.M.

Respectfully Submitted,

Arlene Lowery, Secretary  
Reading Edge Academy, Inc.  
Governing Board