

**MINUTES**  
**Governing Board Reading Edge Academy, Inc.**  
 October 17, 2017 at Reading Edge Academy

**Governing Board Members Roll Call:**

**Staff Members Roll Call:**

Chair: Arlene Lowery	P	Peggy Comardo, Principal	P
V Chair: Mike Caldwell	P	Don Comardo	P
Sec.: Lee Anne Carter	Ex	Debbie Smoak, AP REA	P
Tres: Marianne Stanley	Ex	Vickie Foster, AP Samsula	P
Member: Jerry Kruhm	P		
Member: Sandy Kent	P		

- Meeting Called to Order: 6:00 pm
- Pledge of Allegiance
- Introduction of Members
- Financial Report
  - Tom Reilly, CPA from Holland & Reilly, CPA gave an overview of the 2016-2017 Annual Audit. Due to expenditures being controlled, both schools accumulated an excess in revenue this year. Mr. Reilly commended Kim Bonfield for her support and attention to details in helping his organization complete our audit in a timely fashion. The audit was completed and submitted to the Volusia School District on time. Motion was made by Mr. Kruhm to accept the audit as presented to the Governing Board, seconded by Mr. Caldwell and approved by a 4-0 vote of Mr. Caldwell, Mrs. Lowery, Mr. Kruhm, and Mrs. Kent.
  - Budget – Mrs. Comardo presented the 2017-2018 Budget for Reading Edge Academy, Inc. which includes Reading Edge Academy and Samsula Academy. Mrs. Stanley and Mrs. Comardo worked on adjusting the needs of the organization due to the expected FEFP total monies for the schools. The expectation is that there will be a decrease in the FEFP due to a decrease in our total enrollments. Reading Edge expected an enrollment of 318 with the actual being 309 (a decrease of 9 students) and Samsula expected enrollment of 234 with the actual being 226 (a decrease of 8 students). At Samsula there will be an increase in some accounts due to the new unit of Self Contained Multi VE. Mr. Kruhm made a motion to accept the budget as presented by Mrs. Comardo and this was seconded by Mr. Caldwell. Motion was approved 4-0 with Mr. Kruhm, Mr. Caldwell, Mrs. Lowery, and Mrs. Kent in agreement.

- Approval of Previous Minutes— August 29, 2017
  - Mr. Kruhm made a motion to accept the Minutes as presented, seconded by Mr. Caldwell. Motion approved by 4-0 with Mr. Kruhm, Mr. Caldwell, Mrs. Lowery and Mrs. Kent in agreement. It is noted that the announced Governing Board meeting scheduled for Tuesday, September 19, 2017 @ 6:00 p.m. had to be cancelled due to Hurricane Irma.
- Public Participation
  - None
- Assistant Principals' Reports
  - See reports below

Assistant Principal Samsula – Mrs. Foster

September was a hectic month. Book Fair and Picture Day both had to be rescheduled as was the Board meeting due to Hurricane Irma.

- 9/26 We had our General PTA meeting in the cafeteria. We had a great turnout and parents were able to sign up for the events that are coming up this year. The Boy Scouts also came and they reported an awesome turnout as well.
- 9/28 The Rotary Club of New Smyrna Beach came to school and handed out dictionaries to our third grade classes. The students were thrilled with getting a new dictionary. We want to thank the Rotary for providing these to our students each year.
- 9/28 I attended a breakfast of the Southeast Realtors Association. Each year they give a donation to the elementary schools of New Smyrna and Edgewater. Each school received a check for two thousand dollars for classroom supplies.
- We held our Book Fair the last week of September, due to Hurricane Irma and were pleased with our \$5,163.80 in sales. The School earned 40% of this in cash
- 10/4 Our first Progress Report went home. Our teachers did a great job with completing them accurately and on time.
- 10/12 was our Yearbook picture day
- 10/14 Fall Festival was held at Samsula from 11 – 4 p.m. We had a great turnout and fun for everyone.
- 10/16 Hurricane make up day
- 10/31 Storybook Parade will be held from 12:30 p.m. till the end of the day
- Enrollment is at 226

Reading Edge Academy – Ms. Smoak

- 9/18 School reopened after being closed for 6 days due to Hurricane Irma
- 9/21 Administrative meeting at 7:30 a.m.
- 9/22 Book Fair Review for students and Faculty, sales were over \$5000.00 and the school earned 40% of this in cash.
- 9/25 PTA Family night with about 100 families represented
- 9/26 I became a 'snake handler' – a coral snake made its way into our main hallway, Reptile Center in Deland came and took it away

- 9/27 "Dad's Take your Student to School Day"
- 10/2 Spirit Night at 5 Guys Burgers from 5-8 p.m. Good family turnout, Boys Scouts of America visited the classrooms
- 10/3 Parent night for Boy Scouts @6:30 p.m.
- 10/4 Progress Reports went home to parents
- 10/5 School wide Assembly for School Store.com @ 8:45 a.m.
- 10/9 School wide assembly for ZuZu African Acrobats for 1 hour held outside
- 10/10-11 Picture day for yearbooks with Daytona Photography
- 10/12 School Assembly for Believe Fund raiser for two weeks ending on Thursday, 10/26
- 10/17 Governing Board Meeting, REA 6:00 p.m. 5<sup>th</sup> grade field trip to the Peabody Auditorium for the FL Symphony
- 10/19 Spirit Night at Chick fil a from 4-8 p.m.
- 10/31 Students receive flu shots from the Volusia County Health Dept.

- Principal's Message

Mrs. Comardo was pleased to announce that Reading Edge Academy had received \$32,302.00 in A+(Plus) money for increasing the school grade one letter grade. She requested the board approve the distribution of the money with the bulk going to the faculty and the remaining being shared with café, paraprofessionals and office supports.

Mrs. Kent made a motion that Mrs. Comardo distribute the A+ money to the employees according to the formula with the bulk being given to the faculty. Motion was seconded by Mr. Kruhm. Motion carried with 4-0, Mrs. Kent, Mrs. Lowrey, Mr. Kruhm and Mr. Caldwell in agreement.

- Old Business

None presented

- New Business

Mr. Comardo gave a report on the damage that occurred at both schools due to Hurricane Irma. Reading Edge Academy had flooding to the grounds, but the retention pond did a great job of keeping the water from the building. Samsula had severe roof damage to the café. The roof is being accessed to see what repairs are needed. Mr. Kruhm asked about assistance from FEMA and offered to begin that process. Ms. Smoak was instructed to forward the necessary website information to inquire and apply for assistance to Mr. Kruhm as soon as possible.

- Public Participation

- None

- Next meeting:

- November 21, 2017 at Samsula Academy

- Meeting Adjourned: 7:24 pm