

Revised: 7/7/2016

Samsula Academy

Reading Edge Academy, Inc.
Volusia County's Premier Charter School
Serving the children of Volusia County

Dear Parents and Students:

It is the goal of the Academy to build a community which joins parents, the school staff, and the children together in a partnership of education. The purpose of this handbook of policies and regulations is to make clear what is expected of each party. To achieve our common goals, it is essential that all of us understand our commitment. Joining the Academy means that we work together to put these policies into practice.

Mission Statement

Samsula Academy is dedicated to launching the academic careers of the students with the ultimate purpose of creating lifelong learners.

Philosophy

The vision and purpose of the Reading Edge Academy, Inc. is to ensure that all enrolled students will begin their school careers with success, confidence and a firm foundation in all core subjects, with particular emphasis on reading and math concepts. The Governing Board and administrators of the Reading Edge Academy, Inc. base the curriculum and other activities of the school on the finding that, although success in the early grades does not guarantee success throughout school life, the lack of success in the early grades does, most certainly, guarantee lack of success in later schooling. The program is based on the following key developmental hurdles young children must face:

- a. The development of cognitive, linguistic, social and psychological basis on which success depends;
- b. A firm foundation in pre-reading and early language skills in preschool (including kindergarten); and
- c. The need for children to make enough progress so they enter fourth grade able to read for content knowledge.

The purpose of instruction in this charter school is to educate the total person in an environment in which each individual is recognized and respected, and in which moral values and academic excellence are central. To create this environment, the faculty and staff promote and proclaim moral values they

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teach and uphold. The school strives to develop each child's potential through programs that aim to meet the individual needs of students.

Samsula PANTHERS:

- Positive Attitude
- Attendance is Crucial
- Never Give Up
- Take Pride in Our Work
- Help and Respect Others
- Everyone Cooperates
- Remember To Do Our Best
- Smart Choices Are Essential

Family Involvement

1. The family will participate in the parent meetings scheduled by the school or teacher.
2. The family will give a minimum of **30 hours of service** to the Academy, (three hours a month for ten months) keeping track and recording hours is the *family's responsibility*.
3. Completion of the minimum **30 volunteer hour requirement** and fulfilling your contract helps establish your child's continued attendance at the Academy.
4. The family will support all the regulations specified in the Parent/Student Handbook and work closely with the school staff.

Admission Policy

The Academy does not discriminate on the basis of race, sex, national or ethnic origin, or handicapping condition in the admission of students, employment of personnel, administration of educational policies, athletics, or other school programs.

1. As mandated by Florida State Law, a current health certificate, an immunization record, and a birth certificate must be on file prior to the first day of school. These may be obtained from your child's doctor.
2. To enter Kindergarten, a child must be five years old by September 1.
3. To enter Grade One, a child must have successfully completed Kindergarten and be six years old by September 1.
4. A birth certificate must be presented at the time of registration.

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5. Transfer students must present a transcript of test scores and the most recent report card from the previous school.
6. Incoming students must fully comply with Florida immunization laws and have up-dated health and shot records.

Curriculum

The Academy's curriculum is designed to increase the child's knowledge and skills in all developmental areas: physical, social, emotional and intellectual, and to help children establish a foundation for lifelong learning. Material is presented in such a way as to develop children's self esteem, sense of competence and positive feelings toward education. Selection of new curriculum and/or programs will always be based on results of validated research. The Academy will use the scope and sequence benchmarks set forth by the Florida Department of Education's Common Core and the Volusia School District Pupil Competencies as guidelines for its curriculum.

Physical Education

1. Physical education classes and/or movement classes are conducted by a fully-certified instructor.
2. To excuse a child from participation in a physical education class, a child must have a written note from the parent each time.
3. For more than three consecutive classes of non-participation, a doctor's excuse is required.
4. Athletic shoes must be worn for these classes.
5. Students are evaluated and a Progress Indicator is placed on the report card

Art & Music

Art and Music are considered Core Subject areas and are conducted by a fully-certified instructor. Students are evaluated, and a Progress Indicator is placed on the report card. Participation and good conduct are expected from all students.

Attendance Requirements

1. Florida law requires 180 student days annually, exclusive of holidays.

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2. All students are expected to come to school **on time every day**. Students, who are not in their classroom by 7:50 AM, are tardy and must be signed in late in the office by an adult. Excessive tardiness must be brought to the attention of the proper authorities.
3. Absence from school, tardiness, and early pick up are detrimental to the student's progress no matter what the reason. For very serious reasons, such as personal illness or death of a close family member, students may be excused from classes at the written request of their parents or guardians.
4. Anyone taking a child from school for appointments or illness must report to the office to sign a release for the child's dismissal.
5. Phone calls to excuse an absence are received from 7:15 AM until 2:00 PM at (386)-423-6650.
6. **Family vacations which do not coincide with the school calendar are strongly discouraged**. Kindly refer to the current year VCSB School Calendar. Teachers *will not* provide make-up work in advance to a student leaving on a vacation. This work may be obtained from the teacher(s) when the child returns to school and must be completed within seven days.

Homework

Beginning in kindergarten, children are expected to do some homework each weekday night. If a specific classroom task is not assigned the child should study prior content and read. The type and length of assignments will vary as the child advances academically. In general, the maximum time devoted to written work, reading, assigned academic practice websites, research or projects should be: Primary - 15 - 30 minutes daily and Intermediate - 40-60 minutes daily. Please understand that the purpose of homework is for the student to practice skills being taught in the classroom during the week.

Written homework will not be given on weekends or over holidays and vacations. A succession of missed homework assignments will lead to slower academic achievement and may result in the gift of time. While parental interest in, and assistance with, homework is desirable, children must learn to assume responsibility for their own work as early as possible. If a parent feels that the child cannot cope with the work assigned, please discuss this matter with the child's teacher so that adjustments can be made.

Reports to Parents

Report cards are issued every 12 weeks. Formal parent-teacher conferences are encouraged whenever the need arises. Please contact

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teachers by note, or e-mail to make an appointment for a conference. Many problems grow out of simple misunderstandings and are often resolved when parents and teachers communicate directly. Only when this contact has not been effective are parents advised to confer with the principal by phone or by setting up an appointment for a conference.

Parents are asked to be reasonable in their demands on teachers both as to the time and the frequency of reports about a child. During class hours, all business is conducted through the office. Teachers can not be pulled from class to confer with a parent and may not be interrupted during class time or morning routines for any reason.

PLEASE CHECK YOUR CHILD'S BACKPACK and our WEB SITE DAILY FOR INFORMATION.

Field Study Trips

The Academy *usually* plans field trips throughout the school year for every grade level. Educational field trips are used to enhance classroom instruction and we encourage your child's participation. Students are held accountable for information learned during the field study. Parents are expected to defray the costs of the excursion. To participate, a child must have the written permission of the parent, using only the form provided by the school. Telephone calls will not be accepted in lieu of proper forms. All field trips are announced ahead of time. Because field trips are privileges afforded to students, participation may be denied at the discretion of the *Administration*. Students must ride the school bus to and from the field trip. ***Chaperones are limited to 2 parents per classroom. Chaperones must have a Volusia County Application to Volunteer (VIPS) form on file before going on the field trip. All students are required to ride the school bus to and from the field study.***

Lunch

Our school participates in the National School Lunch Program (NSLP). Menus are posted on-line each month. ***PRE-PAYING FOR LUNCHES IS REQUIRED.*** According to the Constitution of the State of Florida, Article VII, Section 10, it is a violation for public schools to operate on a "credit" basis. All payments must be made in advance prior to the start of each week. **Please pay**

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a minimum of one week in advance. Lunch money is in a family account. **Any money sent to your child's classroom must be in a sealed envelope, clearly marked with your child's name, amount, lunch number, & specifically state what money is for. Change will not be given unless otherwise requested.** A current e-mail address is essential. Once an account exceeds \$5 per child overdue the child should pack a lunch or they will be given a sandwich lunch until the account is made current.

For children who do not use the provided lunch program, parents are asked to provide a nutritious lunch daily for their children. Milk, water, or juice may be ordered each morning for an additional cost. **NO CANDY OR SODA.** Please label lunch boxes with your child's name. We do not refrigerate or heat student lunches. Messy food and containers that are hard for your child to open, present a problem. ***A good rule of thumb to use is: if the child cannot open the container, do not send it with them.*** Be sure to pack plastic forks or spoons and napkins for your child's use.

Any family that is eligible for the **National School Lunch Program** and completes the paperwork will be advised about the program the first week of school or any time during the year. In accordance with Federal Law and the U.S. Department of Agriculture policy, this academy is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, and Office of Civil Rights, 1400 Independent Avenue, SW, Washington, D.C. 20250-9410 or call (800)795-3272 or (202)720-6382 (TTY). USDA and Reading Edge Academy Inc. are equal opportunity providers and employers.

Illness

1. Children who show signs of illness in the morning should be kept home as should those having bad colds, coughs, temperatures higher than 98.6*.
2. The school should be notified each day a student is absent by phoning 386-423-6650.
3. Parents, or the person listed on the emergency form, will be called if a child becomes ill at school or is injured. **It is imperative that we have up-to-date emergency forms from every family. Parents are asked to notify the school immediately about address changes and especially home or work phone number changes that occur during the school year.**
4. Whoever comes to take a sick or injured child home must first report to the office with proper identification.
5. Please call the office if your child contracts a contagious disease, and consult with a doctor as to when the child may return to school.
6. For short term illnesses, **please do not call the school to request work for your child.** A reasonable time period will be given to

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make up missing work after the child returns to school. Special arrangements will be made in the case of a prolonged absence.

7. Head Lice -please inform the front office ASAP so we may help prevent spreading. We adhere to the Volusia County Health Department nit/lice policy.

Evaluation of Student Progress

Methods of assessment for student progress include the following:

1. Progress Indicators are used to show student progress at 6 and 12 week intervals.
2. Teacher-made tests or alternate forms of assessment correlated to the Common Core Next Generation State Standards.
3. Student portfolio assessment
4. OLSAT and NNAT2 in second grade
5. Individualized testing by county psychologist as needed and requested by the Problem Solving Team
6. FSA ELA Writing in fourth and fifth grade

7. FSA tests in Reading, Language Arts and Math grades three –five, given in the spring
8. FCAT 2.0 Science for Fifth grade
9. FAIR FS – Florida Assessment in Reading grades K – 5
10. CELLA for all identified ELL students

Placement Tests

All students, upon entrance to the Academy, *may be given* placement tests *which may* include any of the following:

- Skills Assessment, Developmental maturity test; Stanford10 full battery or sub-tests: Reading Comprehension and Mathematics
- IPT I Test for ELL students or English Language Learners.

Playground Expectations during School and ESD

To make the playground enjoyable and safe for everyone, and to protect school property, all students are to:

1. Obey adult supervisors promptly.

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2. Speak respectfully to all adults and to fellow students.
3. Treat each other kindly and share playground equipment.
4. **Avoid all play that involves tackling, fighting, jumping on one another, damage to clothing or any other unbecoming behavior.**
5. Refrain from throwing or kicking sand, stones or other potentially harmful objects.
6. Refrain from using profane or obscene language.
7. Play in the areas specified.
8. Take proper care of equipment and of the play area itself.

For violations of these expectations, one or more of the following actions will result:

1. The child will receive a verbal reminder.
2. The child will receive a time out.
3. The child will lose playground privileges for a specific time.
4. The child will be sent to the administrator, and the parents will be notified to have a parent conference with a success team.
5. The child or his/her parents will be held financially responsible for deliberate damage caused or for that which results from behavior contrary to the school's code of conduct.

Conduct

The school's philosophy and expectations of student behavior aims to motivate students to develop positive attitudes towards self-discipline and responsible behavior in order that they may attain their fullest potential. To help create a conscientious school environment, attention must be given to:

- Showing respect for all teachers, other students, and for all persons
- Playing and working cooperatively with others
- Showing initiative and being dependable
- Taking pride in the school by caring for books and school property

Cooperating with school policies and regulations is imperative. Parents are expected to help their children understand and follow school expectations and to cooperate with the school when a child's behavior needs to be changed.

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The following types of behaviors are totally unacceptable:

1. Serious lack of respect for an adult or fellow student in words or gestures.
2. Repeated use of abusive, profane or indecent language, gestures or materials.
3. Fighting, bullying or mistreating other students.
4. Persistent lack of cooperation in class.
5. Disregard of expectations at school and/or school-sponsored activities.
6. Stealing or damaging of another's property.
7. Defacing or destruction of school property.
8. Use or possession in school of tobacco or other drugs, alcohol or weapon-like materials.
9. Sexual harassment of any student by another student through words, gestures or overt actions.

When these unacceptable behaviors occur, one or several of the following procedures will be followed:

1. Personal interview with an administrator
2. Notification of parents or guardians.
3. Loss of privileges.
4. Detention session or other appropriate action.
5. In-school or out-of-school suspension.
6. An expulsion recommendation.

The school administration reserves the right to search the person or the belongings of student when a reasonable cause exists that pose a threat to the general welfare of the school.

Supervision and Safety Procedures

1. To assure the safety of each child, all parents are expected to cooperate fully with arrival and dismissal procedures sent home at the beginning of each school year. Please use the paved driveway in front of the school for drop-off and pick-up.
2. Children may not be dropped off before 7:00 AM. Students must be picked up by 2:40 PM.

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3. During the school day, students may not leave the campus without written permission of their parents and approval from the office.
4. The school is not responsible for the supervision and/or safety of pre-school children who accompany their parents to school. We ask parents or guardians to keep their children by their side at all times.
5. We ask all parents or guardians to leave school property by 7:50 unless: volunteering, conducting business in the office, or have an appointment.
6. Cell phones should not be used while in car line.

EXTENDED SCHOOL DAY PROGRAM

New policy regarding the Extended School Day program (or ESD) which is now available to ONLY 50 students under the following conditions: PREPAYMENT is REQUIRED and is due before each week begins.

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- A. Registration is limited to the first 50 paid students. Additional children will be placed on a waiting list.
- B. A non-refundable registration fee of twenty-five dollars (\$25.00) per family is due upon registration.
- C. The fee is \$45 per week for childcare, regardless if child attends, includes both morning and afternoon.
You are signing up your child for the school year. **There is NO Daily Rate**

****According to the Constitution of the State of Florida, Article VII, Section 10, it is a violation for public schools to operate on a “credit” basis.

**** All payments must be made in advance prior to the start of the attendance period.

****You will NOT be given a bill, but will be expected to make payments each week.

**** Checks shall be made payable to Samsula Academy and submitted no later than Friday of week prior.

Times

Before school care 6:30 am – 7:40 am

After school care ends at 6:00 pm

Fees

Breakfast starts at 7:00am

1 child \$45.00 per week

2 children \$75.00 per week 2+ children – an additional \$20.00/wk for each child

Late Payments

A late payment fee is charged when fee is not paid on or before Friday or the last day of school each week. According to the Constitution of the State of Florida, Article VII, Section 10, it is a violation for public schools to operate on a “credit” basis. All payments must be made in advance prior to the start of the attendance period. Tuition is due in full and must be paid in advance of the service period. All tuition and fees must be paid in full or other late tuition fees per child will continue to be accessed.

State auditors annually examine ESD accounts at our school. According to state regulations, it is a violation for after-school programs to provide services without payment in advance. When this occurs, the school is operating on a “credit” basis. This is unacceptable according to the State of Florida.

Therefore: If payment is not submitted on time, a written notification will be given to the parents that:

- The fee is overdue
- A late fee of **\$5.00 per child** will be charged
- Service may be discontinued for student(s) if payment is not received in full.

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- **Student(s) with an outstanding account will not be permitted to attend ESD.** Parents will need to make other arrangements. Student(s) will go to the bottom of the waiting list.
- Please note, once a parent is notified, their child cannot attend ESD due to non-payment. The parent is not able to leave the child after school hours. ***Technically, once removed from the program, if the child is left at school, it is abandonment.*** Thirty (30) minutes after the end of the day, after attempts to reach the parent have been unsuccessful and the student is not picked up, **law enforcement will be called.**

EXPECTATIONS/RULES for ESD

- Your child is expected to follow established rules and to act properly as they would during the school day.
- Be prompt to pick up your child in the evening. Late charges of \$1.00 *per minute* start at 6:01 p.m.
- Escort your child into the building for before school care **and sign the child in.**
- We must have a signature each evening for your child in the attendance book. (located with group).
- Your child will not be released to anyone not on your pick-up list.
- If a parent or guardian fails to prepay for the upcoming week, the student(s) will not be allowed to attend ESD until a payment is made. After 2 weeks of non-attendance, due to non-payment, the student will be withdrawn from the program and the spot will be given to the next person on the waiting list. Student goes to the bottom of the waiting list. A new registration fee will be needed to restart student in program.
- Appropriate safe behavior is expected from your child. Disciplinary strategies such as warning, time-out of various lengths, or loss of privileges (such as watching videos, crafts or playground time) will be used. If these do not work, your child may be suspended from attending the ESD program for up to five days. If the child's behavior does not improve after that, we reserve the right to revoke your child's privilege of attending the ESD Program.

There is a phone in ESD: You may call 386-423-6650. This is the school number, and it will ring in the office until the office is closed. Please be patient when calling after hours, sometimes ESD is outside playing.

Early Release Days (ERD) and Tutoring Days

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The county calendar has mandated most Wednesdays as early release days (ERD). Students must be picked up at the correct dismissal time unless prior arrangements have been made with the school. There is no child care offered without prior arrangements with the office.

Dress Code

Academy students wear a uniform to help the students realize they belong to a special group, show pride, and stress equality to all. We expect your cooperation in supporting all requirements of the dress code which is in effect from the first day of school.

UNIFORMS: for Samsula Academy

1. Royal Blue knit shirt with Samsula Academy logo.
2. UNIFORM STYLE: Khaki slacks, jumpers, Capris, skirts, shorts, or skorts. (***Nothing more than 3 inches above the knees.***)
3. Brown or black belt to be worn with shorts or pants is optional as long as clothing fit correctly
4. No trendy clothes, no Carpenter pants
5. Solid White, Black, Royal Blue socks which cover the ankles (no stripes).
6. Plain, solid royal blue, khaki sweaters or sweatshirts may be worn in school for warmth. This includes our sweatshirts.
7. In cold weather, any color jacket may be *worn outdoors only*.

SHOES:

Both boys and girls must wear athletic shoes of any color with Velcro or laces that fasten securely. Sneakers should be below the child's ankles. SNEAKERS MUST BE TIED IN THE TRADITIONAL MANNER. The following are not permitted: boots, Mary Janes, high-tops, wheelies, characters, light-up, sparkles, charms, platforms, backless, slip-on, or any other trendy styles.

OTHER REGULATIONS:

1. Uniforms should always be clean, neat and in good repair.
2. Shirts are to be tucked in at all times in all grades.
3. Regarding jewelry, with physical activity every day, it is necessary to have the following expectations:
Boys: A watch and a single chain are the only jewelry permitted. No other medallions or charms may be worn.
Girls: Girls may wear post earrings, a watch and a single chain only. Bracelets and rings should not be worn in school because of daily physical education.
4. Neat haircuts in good taste are expected. Please no extreme hairstyles. Neither boys nor girls should wear bangs that extend below the eyebrows, because it inhibits vision.
5. Hair spray, perfume, cosmetics, nail polish, etc. are not to be worn or brought to school.

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6. Fingernails should be kept clean and neatly trimmed so that their length does not prevent full and safe participation in all school activities. **NO NAIL POLISH OR ARTIFICIAL NAILS MAY BE WORN.**

PLEASE BE REMINDED THAT BY SELECTING THIS SCHOOL FOR YOUR CHILD'S EDUCATION, YOU ARE AGREEING TO ADHERE TO ALL EXPECTATIONS AND REGULATIONS.

The Academy also adheres to all expectations and policies of the Volusia County Student's Handbook.

Book Bags/ School-Owned Books

To help keep our books and other school materials in good condition, students in grades K-5 are required to have and to use a backpack that is as plain as possible. Absolutely no skulls or other violent graphics. PLEASE, NO ROLLING BACKPACKS.

Children and parents are financially responsible for the loss or damage of any school-owned books, equipment or furniture in proportion to the expense involved. The same expectation applies to damage caused to another student's property or clothing

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Birthday Celebrations

1. On the occasion of a child's birthday, parents may notify the teacher ahead of time of their desire to send a **SMALL TREAT** for distribution at an appropriate time set by the teacher. *The treat should be individually portioned* and should not include gum, candy or perishable foods such as ice cream. Be mindful of students who have food allergies. No balloons, decorations, flowers, or drinks. **School is not intended to be a birthday party atmosphere.** We respectfully ask parents to refrain from staying to pass out the treat unless it occurs during lunch.
2. Birthday parties are important to everyone, but especially children. We respectfully ask that if you are planning a birthday party outside of school, please do not distribute invitations during school, unless all the children in the class are being invited. We would never inadvertently want to hurt another child's feelings by excluding them.

Use of Telephone

1. Ordinarily, students should not make telephone calls on the school premises. When calls are necessary, they are to obtain permission to use the telephone from their classroom teacher and the administration in the front office. Should your child have a personal cell phone; it must be turned off during school hours and left in their book-bag. School is not responsible for lost or stolen personal electronic items.
2. Parents are asked not to call the school office with messages for students which could be taken care of with better planning or at another time. **Only emergency messages** will be delivered to students during the day. Students should not bring cell phones to school unless the teacher and office are notified. Students should not be using cell phones during the day. It is always best if a student knows before they come to school how they are getting home, if they are staying for an activity, etc. A student may only call home if the school has changed the scheduled activity. Kindly send a note to the teacher for young students or students who may have difficulty remembering.

It is imperative that the office have a working phone number for all guardians.

Notices

Detailed information about activities listed on the school calendar is posted monthly on our school website, newsletter or sent home. Flyers are sent home and are the best way to keep informed about school activities and opportunities for completing the service hour requirement. In addition information can be found on the website. www.samsulacademy.org

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Emergency Closing

When dangerous weather or other conditions affect the entire area, the school will follow the directions of the *Volusia County agencies responsible* for public safety. Stay tuned to local radio and TV stations for information regarding school closings. When the public schools of Volusia County are closed for emergencies, we are closed. Please help us by tuning in to the local news for updated reports. Kindly refrain from calling the school for this information, because it ties up the phone line which may be needed by the staff during the emergency.

Medication

1. Any type of medication (prescription or non-prescription) brought to school must be accompanied by a note signed by a parent or guardian. This includes lozenges, cough drops, etc. The note should contain all pertinent information about the administration of the medication and should be brought with the medication to the school office **by an ADULT.**
2. **NO FORM OF MEDICATION IS TO BE KEPT ON THE CHILD'S PERSON OR AMONG THE CHILD'S BELONGINGS.**
3. All prescribed medication should be brought to school, by an adult, in original containers with pharmacy labels and signed in by the adult in the school office.
4. Parents are required to complete a form available from the office if a child must take prescribed medication on a daily basis.
5. Non-prescription medication, such as aspirin, may not be administered by the school. Children, who are on prescribed medication, must be clearly instructed by the parent as to when they are to go to the office to take their prescribed medicine under the supervision of a trained adult.

Lost/Forgotten Items

1. *All articles, including lunch boxes, should be clearly marked with the owner's name.*
2. *Lost and found items are kept in the cafeteria at Samsula Academy.*

Parent-Teacher Academy

All parents are encouraged to actively support the Parent-Teacher Academy which serves as a link for communication between home and school. Attendance at scheduled PTA meetings is MANDATORY for all families. In addition to raising funds for the school, the PTA sponsors programs which benefit the school community. The assistance and support of all families are required as a condition for membership in the school. This is a great way to sign up for volunteer work. The board meets monthly. All welcome to attend.

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Governing Board

The purpose of Governing Board of Reading Edge Academy, Inc. is to oversee major decisions necessary for the continuation of excellence at each academy. The Board meets once a month, alternating between the two schools, on the third Tuesday at 6:00 PM, to address issues concerning both the Academies. Interested parents of students attending either Academy are eligible to become appointed members of this board. All meetings are open to the public and our parents are encouraged to attend.

Citizenship/Virtues

The Academy believes instruction in key citizenship skills such as trustworthiness, respect, responsibility and caring are important to a well-rounded student education. Each week a topic is presented to the students and emphasized in the classroom. Other virtues such as honesty, loyalty, perseverance, compassion, friendship, humility, self-discipline, generosity and so forth are introduced.

A Last Word

It is impossible, and inappropriate, to make a rule on everything that may come up during the year. If you have any questions, please contact the school and ask. It is important that both the home and school work together in educating your child. We feel that the education of children goes beyond the three R's and includes social skills, learning to obey rules, learning to deal appropriately with disappointment, live up to our high expectations of following directions and listening. Samsula Academy students and families will also abide by all District Policies and Procedures contained in the District Student Handbook which can be accessed on the web at www.myvolusiaschools.org .

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Miscellaneous

School e-mail: <http://samsulaacademy.org>

School Address: Samsula Academy
248 N. Samsula Dr.
New Smyrna Beach, Fl 32168

School Office Telephone Number: (386) 423-6650

School Office FAX Number: (386) 423-6651

Principal: Mrs. Peggy Comardo

Assistant Principal: Mrs. Vickie Foster

School Hours: 7:50 AM - School Begins
2:10 PM – Dismissal

Lunch Hours: 10:50 AM – 11:45 PM

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This is a very important document. Please read carefully, sign and return to school with your child.

Photographs

During the school year, there may be times when your child will be photographed and/or video taped by staff, other parents, or news crews during special occasions. Some of these photos/videos may be made public. In order for us to do this, we will need your permission. Please check one of the spaces below:

___ **I DO** give permission for my child to be photographed or videotaped and for the photo and/or tapes to be made public.

___ **I DO NOT** give permission for my child to be photographed or videotaped and for the photo and/or tapes to be made public.

Signature

Please Sign and return this form to the school.

I have received and read the student handbook for Samsula Academy:

Printed Name of
Guardian:

Signature of
Guardian:

Date:

Printed: Child's
Name:

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