

**MINUTES**  
**Governing Board Reading Edge Academy, Inc.**  
 June 20, 2017 – Reading Edge Academy

**Governing Board Members Roll Call:**

**Staff Members Roll Call:**

Chair: Arlene Lowery	P	Peggy, Comardo, Principal	P
V Chair: Mike Caldwell	P	Don Comardo	P
Sec.: Darlene Gravenmier	P	Debbie Smoak, AP REA	P
Tres: Marianne Stanley	P	Vickie Foster, AP Samsula	P
Member: Jerry Kruhm	P		
Member: Lee Anne Carter	P		

Pledge of Allegiance

Introduction of Members

Financial Report

- Lee McMillian, Morse Insurance. Presentation on Property Insurance for Reading Edge Academy, Inc. & Samsula Academy. Mr. Kruhm motioned that we accept the insurance proposal and Mr. Caldwell seconded the motion. The motion carried with a 6-0 Mr. Caldwell, Ms. Lowery, Ms. Carter, Ms. Stanley, Mr. Kruhm, and Mrs. Gravenmier voting approval.
- Ms. Stanley presented the financial report for Reading Edge Academy, Inc. & Samsula Academy.

Approval of Previous Minutes— May 16, 2017 -- Ms. Stanley motioned that we approve the minutes, and Mr. Caldwell seconded the motion. The motion carried with a 6-0 Mr. Caldwell, Ms. Lowery, Ms. Carter, Ms. Stanley, Mr. Kruhm, and Mrs. Gravenmier voting approval.

Public Participation

- Lee McMillian, Morse Insurance.

**Assistant Principals Reports**

Debbie Smoak, Assistant Principal – Reading Edge Academy

- Wednesday – May 17<sup>th</sup> – we had 12 staff members complete the CPR/First Aid class.
- Thursday – May, 25<sup>th</sup> 5:00 p.m. We had the 5<sup>th</sup> grade graduation at River City Community Church on Highbanks Road, Debary. The church was very kind allowing us to use their facility completely free of charge. On Tuesday, May 30<sup>th</sup> Mrs. Comardo and I took a fruit tray and bagels to the church to say Thank You during their staff meeting that day.
- Friday – May 26<sup>th</sup> beginning at 10:00 a.m. PTA gave the 5<sup>th</sup> graders a “Harry Potter” themed party and celebration. All students had a fantastic time.

- Tuesday – May 30<sup>th</sup> was first day for teachers to really pack their rooms and had the exit interview with Mrs. Comardo. Two of the classroom teachers were not invited back, 1 paraprofessional and 1 café worker. Two classroom teachers resigned, one due to moving out of the area due to her upcoming wedding and one to retirement.
- Reading Edge Academy ended the school year with 318 students. Proposed enrollment for 2017/2018 school year will be 330.

#### Vickie Foster, Assistant Principal - Samsula Academy

- 5-19 Field Day! It began at 8:30 and continued until noon. Many water stations, along with Kona Ice, and a Fire Truck were set up for a fun day. Corn dogs were served at noon. Many volunteers showed up to help with set up and cleaning up.
- 5-23 The Samsula Academy 5th grade graduation ceremony was held in the cafeteria. The theme was Hollywood Awards. We had a photo booth, a DJ, and plenty of finger foods for all who attended. There was a red carpet outside with a huge Oscar standing by the door for parent and student photo ops. Everyone had a great time.
- 5-24 Six teachers participated in the CPR certification training on campus. This renews their certificate for another two years.
- 5-26 Last day of school. Report cards went home and several classroom celebrations were being held.
- 5-29 Memorial Day holiday
- 5-30 First day of post planning. Teachers worked in their room packing and cleaning. A-Z Learning began their summer camp program in the cafeteria.
- 5-31 Last day for teachers. Clean-up was completed and teachers turned in their keys.
- 6-1 End of the year duties for all office personnel. Time to get ready for the new school year.
- 6-9 Fire Marshall inspection at Samsula
- 6-20 End of the year enrollment was 238 students

#### Principal's Message

- Ms. Comardo reported that she is staying busy with the business end of the operation of the schools.

#### Old Business

#### New Business

- The board reviewed the letter from Sandy Kent requesting board membership. Ms. Carter motioned that we accept Sandy Kent as a new board member and Ms. Stanley seconded the motion. The motion

carried with a 6-0 Mr. Caldwell, Ms. Lowery, Ms. Carter, Ms. Stanley, Mr. Kruhm, and Mrs. Gravenmier voting approval.

Public Participation

Next meeting: August 15, 2017 at Samsula Academy

Meeting Adjourned: 7:13 PM

	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June
<b>A. Lowery, Chair</b>	P	P	P	P		P	P	P	P	E	P
<b>M. Caldwell, V. Chair.</b>	P	P	P	P		P	E	P	P	P	P
<b>D. Gravenmier, Sec.</b>	P	E	P	P		P	P	P	P	P	P
<b>M. Stanley, Treas.</b>	P	P	P	E		P	P	P	P	P	P
<b>J. Kruhm</b>	P	P	P	E		P	P	P	P	P	P
<b>P. Comardo, Principal</b>	P	P	P	P		P	E	P	P	P	P
<b>D. Comardo, Staff</b>	P	P	P	E		P	E	E	P	P	P
<b>K. Burr, Finance Dir.</b>			Res								
<b>D. Smoak, AP-REA</b>	P	P	P	P		P	P	P	P	P	P
<b>V. Foster, AP-Samsula</b>	P	P	P	E		P	P	P	E	P	P
<b>Lee Ann Carter</b>	P	P	P	P		P	P	P	E	P	P

Legend: P = Present, E = Excused, U = Unexcused, Res. = Resigned; X = Not a member, yet